

**AFFIDAVIT FOR SERVICE OF PROCESS ON THE
SECRETARY OF THE COMMONWEALTH**

Commonwealth of Virginia Va. Code §§ 8.01-301, -329; 55-218.1; 57-51

Case No. 3:16cv809

United States (E.D. Va., Richmond Division)

District Court

Dianna Dance, Lisa Dance,

v.

NRA Group, LLC d/b/a National Recovery Agency

Shirley Dance

2491 Paxton Street

Harrisburg, PA 17111

TO THE PERSON PREPARING THIS AFFIDAVIT: You must comply with the appropriate requirements listed on the back of this form.

Attachments: ☐ Warrant ☐ Motion for Judgment ☒ Summons and Complaint

I, the undersigned Affiant, state under oath that:

☒ the above-named defendant ☐whose last known address is: ☒ same as above ☐1. ☒ is a non-resident of the Commonwealth of Virginia or a foreign corporation and Virginia Code § 8.01-328.1(A) applies (see NON-RESIDENCE GROUNDS REQUIREMENT on reverse).2. ☐ is a person whom the party seeking service, after exercising due diligence, has been unable to locate (see DUE DILIGENCE REQUIREMENT on reverse) and that

[] is the return date on the attached warrant, motion for judgment or notice (see TIMELY SERVICE REQUIREMENT on reverse).

DATE

☐ PARTY☒ PARTY'S ATTORNEY☐ PARTY'S AGENT

State of

Virginia

☒ City ☐ County of

Petersburg

Acknowledged, subscribed and sworn to before me this

3rd

day of

October

253348

NOTARY REGISTRATION NUMBER

☐ CLERK ☐ MAGISTRATE☒ NOTARY PUBLIC (My commission expires 10/12/2018)☒ Verification by the clerk of the court of the date of filing of the certificate of compliance requested. A self-addressed stamped envelope was provided to the clerk at the time of filing of this Affidavit.

NOTICE TO THE RECIPIENT from the Office of the Executive Secretary of the Commonwealth of Virginia:

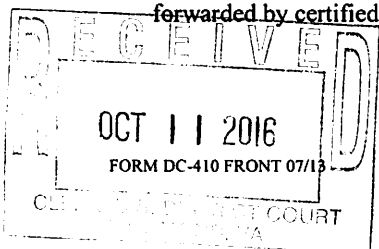
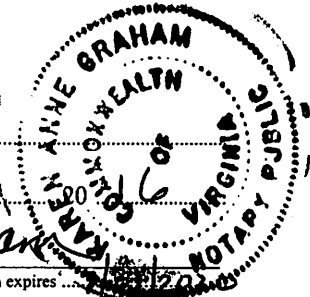
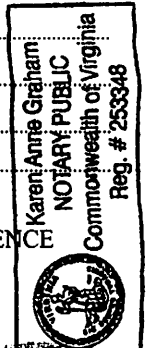
You are being served with this notice and attached pleadings under Section 8.01-329 of the Code of Virginia which designates the Secretary of the Commonwealth as statutory agent for Service of Process. The Secretary of the Commonwealth's ONLY responsibility is to mail, by certified mail, return receipt requested, the enclosed papers to you. If you have any questions concerning these documents, you may wish to seek advice from a lawyer.

SERVICE OF PROCESS IS EFFECTIVE ON THE DATE WHEN SERVICE IS MADE ON THE SECRETARY OF THE COMMONWEALTH.

CERTIFICATE OF COMPLIANCE

I, the undersigned, Clerk in the Office of the Secretary of the Commonwealth, hereby certify the following:

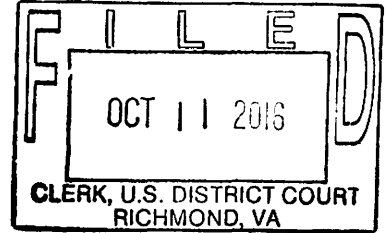
- On OCT 05 2016, legal service in the above-styled case was made upon the Secretary of the Commonwealth, as statutory agent for persons to be served in accordance with Section 8.01-329 of the Code of Virginia, as amended.
- On OCT 05 2016, papers described in the Affidavit and a copy of this Affidavit were forwarded by certified mail, return receipt requested, to the party designated to be served with process in the Affidavit.

SERVICE OF PROCESS CLERK, DESIGNATED BY THE AUTHORITY OF THE
SECRETARY OF THE COMMONWEALTH

AO 440 (Rev. 06/12) Summons in a Civil Action

UNITED STATES DISTRICT COURT

for the
Eastern District of Virginia



Dianna Dance, et al.

Plaintiff(s)

v.

NRA Group, LLC,
d/b/a National Recovery Agency

Defendant(s)

Civil Action No. 3:16CV00809

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* NRA Group, LLC, d/b/a National Recovery Agency
c/o Office of the Secretary of the Commonwealth
Service of Process Department
Post Office Box 2452
Richmond, Virginia 23218-2452

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Dale W. Pittman
The Law Office of Dale W. Pittman, PC
112-A W. Tabb St.
Petersburg, VA 23803
804-861-6000

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

CLERK OF COURT

Date: Sept. 29, 2016



Signature of Clerk or Deputy Clerk